

## Application for Tree Works Validation Checklist

Complete this checklist and submit it with your application for:

- Works to trees in a Conservation Area
- Works to trees covered under a Tree Protection Order (TPO)



**You will need to submit this completed checklist with your application. It will not be accepted without it.**

Requirement	Included – Y/N	If No, short statement why detail is not required
<p><a href="#">Completed application form signed and dated</a></p> <p>Or covering letter including all the information requested within the application form.</p>		
<p>Site location plan to scale of 1:1250 or 1:2500.</p> <p><i>It must show the direction of north and names/ numbers of properties/ streets (if appropriate). You should clearly mark the location of all tree(s).</i></p> <p><i>You must show the species, position, stem diameter (measured at 1.5m above ground level) of all trees</i></p>		
<p>Supporting Statement</p> <p><i>This should include the following:</i></p> <ul style="list-style-type: none"> <li>• <i>Clear specification of the works to be carried out</i></li> <li>• <i>Reasons and supporting evidence for the work</i></li> <li>• <i>Photographs</i></li> <li>• <i>Details of any assistance/ advice sought from the Local Planning Authority prior to submitting the application</i></li> </ul>		